

## NOVEMBER 16, 2023 MEETING MINUTES

**Current Board members:** m4, Smiles, Miles, David, Wax, Bucky, Aye, Lotus, Hatter, Cramer, Tovia - 11 people

### Attendance:

Quorum - 6 people

### Agenda

- Welcome and Check-ins
- Review and Vote on September Minutes
- New Business
- Old Business

### Welcome and Check-Ins

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### Upcoming Board Meetings:

No official October meeting, Constellation is the meeting

Proposed: November Thursday Nov 16 @ 7pm

December Thursday Dec 14 @ 7pm

Board/Constellation Safety Meeting Friday, Sep 15, 2023

### Review and Vote on August Minutes:

Internal: [2023\\_8\\_17 FPCS BOD Agenda - internal](#)

For posting: [2023\\_8\\_17 FPCS BOD Agenda - for posting](#)

- Cut down conduct committee
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Motion to approve - Dave

Second - Whatever

Passed

### New Business:

- Set up technology onboarding for Ruby and Tovia, has all been completed?
  - Who is taking lead -m4 and Hatter
  - Access is set up but a meeting needs to be set up to walk them through

- Date?
- Need to pick the annual board retreat weekend
  - Jan 5 - 8?
  - Same place as before? Great great room
  - [https://www.airbnb.com/rooms/51667845?check\\_in=2024-01-05&check\\_out=2024-01-08&quests=1&adults=1&s=67&unique\\_share\\_id=9aedad31-0fd4-48da-8d23-1391810ebcf6](https://www.airbnb.com/rooms/51667845?check_in=2024-01-05&check_out=2024-01-08&quests=1&adults=1&s=67&unique_share_id=9aedad31-0fd4-48da-8d23-1391810ebcf6)
  - Need to figure out bed situation better but can be accomplished

## Old Business:

### Event Planning - Constellation (Aye, Cramer):

- General update
  - Aye had a conversation about the rv, going with a harpster instead. Set up with heat, etc for meetings
    - Bigger center hub
  - Ship everything to Whatever's house? Rent a truck for Karnak to drive in supplies
    - Org funded? Budget?
  - Storing generators with the rental unit: okay to be stored so long as it's done correctly
  - Miles suggests a buddy heater for heat since it's more efficient
  - Rent a pick up truck and tow a trailer instead?
    - Don't get charged mileage with that
  - Whatever will be getting there on Monday since that's what the contract states
    - Making sure a board member is there
  - Aye wanted to know about making a shower suggestion
    - Rent a hotel room? Bucky has a shower set up.
  - There is a plan for wood and we should be set for tomorrow
  - Expulsion policy has been forwarded to the landowner
  -
- [+ Constellation Leadership Crew 2023 Contacts](#)
- Board / Ranger Call Tomorrow after All Hands approx 8pm
  - Board on Call Sign up
  - [+ Board Member On Call CB 23](#)
- Budget
  - [+ CB23 DRAFT Budget](#)
- Work Weekend
  - September 22-24
    - Whatever
- Tickets

- Which board members need tickets?
  - Ruby, Dave, Bucky, and Tovia don't yet have tickets
    - Aye transferred one to Ruby
    - Miles has a spare to sell Dave
  - RV pass
  - Car Pass
  - Don't forget to buy ice - no onsite sale
- Payments to vendors
  - Need list of vendors and contact info to all board members
  - Status Update
    - Portos
      - Up-front is paid
    - Golf Carts
      - Up front is paid
      - Whatever to get arrival time
    - Light Tower
      - Whatever to check with Marshall and Zach about who is picking up
      - Miles ordering tomorrow
    - Wood Vendor
      - Through landowner, due by September 15.
        - Tasked to Shawn to coordinate with art and ops on this
        - Can Aye or Whatever follow up to make sure done?
    - Truck / Uhaul
      - Need to schedule shipping of storage unit
      - Quote trailer/truck from DC for new acquisitions
    - Ice
      - Shawn is emailing Dave now, there is a private vendor.
      - There is 2 icebox permanently on-site
        - Need to double check capacity
      - Need to stop ice sales and send out in comms
        - Cutoff date has been communicated as 9/22
    - Security
      - Aye's found someone to cover security
- Contractual requirements
  - Insurance
    - Update status
      - Miles has looked into it and it seems they're raising the prices again
        - Could just be using the rates from last year
        - Miles is following up
  - Ejection / Denial of Entry policy
    - Should be included in BB's safety plan
    - Ruby had drafted something and submitted to Dave

- Contact with local police department
  - Smiles spoke with Dave landowner, said not needed
  - Aye is reaching out to local law enforcement
- Board / Ranger escalation process
  - Safety meeting tomorrow
  - Safety plan lives here: [CB23 Safety Plan DRAFT](#)
- Art Grant
  - Burning man delayed grants
  - Status?
    - Should go out tonight
- Draft timeline here:
  - [Constellation 2023 Event Dates & Deadlines](#)
  - Sphere / Producer meetings now every other Tuesday
  - All hands every Friday

#### **Finance and Governance (Dave, Miles, Whatever Lotus, Aye):**

- Closing and Reopening of the Wells Fargo account
  - A brief history
  - Closed Thurs Sept 7
  - Opened Friday Sept 8
    -
  - Actions taken
    - Accounts re-opened
    - Funds (\$24k) transferred from FSA to Wells as a stopgap (9/12)
    - Account balance mailed back to Dave and re-deposited (9/13)
  - Need to reimburse Ursula's cousin for the Fedex costs
    - Should also send her a gift as thankyou
- FSA Handover
  - Smiles, Miles, Dave, Whatever to sign forms to update contacts with FSA
- Plan to set up registered agent
  - Working on this combined with a mail-forwarding service
- New bank search
  - Status
    - After Constellation books are settled
- D&O Insurance
  - Paid through May 2023
  - Does not require individual officers names
  - Need to update payment and address information before then
- 2022 Taxes
  - State filed
    - For licensing

- Status of Federal
  - Filed extension, Due November 15th
- Trade Name registration
  - Should be up to date
  - Dave is maintaining this
- Quarterly Finances
  - FSA: \$543k
    - 60% in growth
    - 40% in equity
    - Roughly where we were in June
  - Wells Fargo
    - \$137k in Checking
    - \$10k in Savings
  - Paypal
    - Approx \$18k, less the
- Annual Report - [LINK TO REPORT](#)
  - Committees that need to update - Information is for 2022!
    - G&F
    - Land
    - Technology
    - Safety
    - Ranger Council

**Technology Committee** (m4, Wax, Hatter):

- Tech meetings moved to Thursday evenings
- New Zoom links (redirects)
  - playadelfuego.org/zoom (<https://zoom.us/j/666258919>)
  - constellationburn.org/zoom (<https://zoom.us/j/7506604772>)
  - Firepony.org/zoom (<https://zoom.us/j/7506604772>)
- How is new ticketing system going?
- Lotus needs Smiles or someone to walk her through putting the meeting minutes on the website
  -

**Conduct Committee** (Aye/Smiles/Lotus):

- Now that Burning Man is over, we need to schedule a meeting
- TOAD MEADOW'S TRIUMPHANT RETURN
  - Ash (formerly of Toad Meadow) has applied with an art cart
  - For context, Damon Hudac and his burning cross art piece are banned
  - Ash has also brought questionable art to Constellation in the past
  - Taking no pre-emptive action, but monitoring the new camp
  - The fact that they're being monitored is close-hold for board only
    - Double-secret probation

- If they do violate code of conduct, we go through the regular process

**Communications (Smiles):**

- Newsletter for new board members?
  - Smiles bandwidth is being used by Newsletters for CB
- Could also mention that land search is being paused
  - Could also solicit board feedback
  - Want to have a board discussion about this
  - Should spend the next three months thinking about what the future of this organization is with respect to Land
  - Want to take more care and thought about what the new direction will be and how to communicate it

**Safety/Ranger Council Update (Wax, Lotus):**

- Wax has been in contact with the Ranger lead for Constellation, they are setting up online training
  - Wax provided the training information from PDF
  - Online training September 29th, at 7pm


**Land Purchase (Miles, David):**

- Shifting towards possible long terms leases with current event sites
- Recommending that search for land be put on hold
- Potential proposed plans for the land fund
  - Do nothing
  - Maintain the corpus of our investment, and utilize the yield annually
    - Apply this to land lease costs of events
      - lowers ticket costs and preserves spirit of the fund
  - Make investments in properties if we are comfortable being long term
  - Funds could be used, yield or corpus, to fund other operational costs
  - Further discussion postponed till the retreat
- Canceling recurring meeting going forward
- RIP Land Committee
- Comms? See above
- Want to take time with this, land search has been a 20-year effort and a core reason for the formation of this org

**Community Art and Civic Engagement (Smiles, Lotus, Aye):**

- RIDE initiative for Constellation:
- CB Ticket Aid -
- Lotus will set up a time to with Patty and Millie to wrap up MALC 2023
  - Fiona did confirm that she would like to produce MALC and we will more than likely plan for 2025
- May consider doing a 2024 CACE grant series
  - Need to review what information is already out there about CACE

### **Event Planning - PDF (Bucky, Hatter):**

- Status of Afterburn report
  - BM has form to submit
    - Miles to provide financials
    - Board to see report before being sent
  - Bucky and Hatter will set up a time to finish it
- Status of Ice refunds for 2 community members
  -  Ice Refund Request PDF 2023 (Responses)
  - Miles did one
  - No amount given for the other one
  - IT'S DONE WE DON'T CARE ANYMORE

### **Bi-sexual-krak**

- BAM?
  - No, boo.
  - Miles has a request for anyone traveling from CO/CA
- [S]Miles Burthday party
  - Smiles hates chili and will be judging yours

Motion to adjourn -

### **Calendar and Communications**

- PC Call - August Canceled - next is Sept 24
- Land Committee - 2nd tuesday 7pm
- FIN & GOV Committee - 3rd Tuesday 7pm
- Burner Banter - 3rd Wednesday @ 7
- FP Newsletter - need newsletter to announce board members, next weekend
- BPE Newsletter - none pending
- Shooting Star - ???
- Ranger Committee Mtg -
- Technology Mtg - Wednesdays @ 9 EST
- FP RIDE -
- Conduct -
- MALC - on hiatus

### **Regional Contacts**

- <https://regionals.burningman.org/becoming-a-regional-contact/>
- Dave, Kelly, Aye interested (Aye has emailed and begun process, as well as talked with JR and Millie)
- Sitting RCs amenable to adding more RCs
- Current RCs:

- <https://regionals.burningman.org/regionals/north-america/washington-dc/>
  - DC: Spacious Duane, JR Nexus Russ, Charles Planck
  - Baltimore: Millie
  - Philly: Giggles, Sara Tonin, David Wilson, Geri Omni

## **Actions**

### Committee assignments:

- Governance and Finance: Miles, David, Cramer, Lotus, Aye
- Land Purchase: David, Miles, Bucky
- Event Management: Constellation: Miles, Cramer, Aye
- Event Management: Playa del Fuego: Smiles, Hatter, Bucky
- CACE/ Art grants: Lotus, Wax
- CACE/ RIDE: Smiles, Aye
- CACE / Community Connections: Smiles
- CACE/ MALC : Lotus
- Conduct: Smiles, Aye, Lotus, Tovia
- Safety / Overall: Wax, Lotus
- Safety/ Ranger Council: Wax, Lotus, Tovia
- IT and Tech: m4, Wax, Bucky, Hatter
- Communications: Smiles, Hatter