

AUGUST 11 2022 BOD MEETING MINUTES

Current Board members: Karnak, Ursula, m4, Smiles, Miles, Epic, David, Wax, Bucky, Aye, Lotus, Hatter, Cramer

Attendance: Ursula, Kelly, Smiles, Aye, m4, Miles, Dave, Cramer, Epic, Wax, Cramer, Bucky
Quorum - 7 people

Agenda

- Welcome and Check-ins
 - Welcome to our new BOD members! Lets talk about committees!
 - Governance and Finance: Ursula, Miles. David, Cramer
 - Land Purchase: David, Miles, Bucky
 - Event Management: Constellation: Miles. Karnak. Cramer, Aye
 - Event Management: Playa del Fuego: Smiles, Karnak, Hatter
 - CACE/ Art grants: Wax, Lotus
 - CACE/ Ride: Smiles, Aye
 - CACE / Community Connections: Smiles, Ursula
 - Conduct: Smiles, Aye, Bucky
 - Safety / Overall: Epic
 - Safety/ Ranger Council: Epic, Wax, Lotus
 - IT and Tech: m4, Karnak, Wax, Bucky, Hatter
 - Communications: Smiles, Hatter
- Review and Vote on July 10th Minutes
 - Approved unanimously
- New Business
- Old Business

NEW BUSINESS:

- Official Annual Meeting
 - Motion to make the “annual meeting” referred to in Bylaws the January meeting.
 - Approved Unanimously

Section 3.08 Meetings of the Board. *An annual meeting of the Board of Directors shall be held each year at such time and place as shall be fixed by the Board of Directors, for the election of officers and directors and for the transaction of other business as may properly come before the meeting. Regular meetings of the Board shall be held at such times as may be fixed by the Board. ...*

Section 3. Election and Term of Directors. *At each annual meeting of the Board, the Board members shall elect directors, each director to hold office for a term of one year until the next annual meeting of the Board and until his successor has been elected and qualified.*

- “What does the BOD do” elevator pitch
 - Who wants to help craft this?
 - Suggestion: “[FirePony Creative Society](#) hosts [Playa del Fuego](#), [Constellation Burn](#), and other "burnerific" community driven projects, and is the trade name for Playa del Fuego, Inc., a 501(c)3 nonprofit registered in Maryland.”
 - Karnak, Ursula, Epic, Aye & everyone

- Upcoming BOD Calls
 - Sunday Sept 18, 6pm
 - Sunday Oct 16, 6pm

- Regional Contacts
 - With Millie gone we should have an RC on our BOD who actually lives in the region.
 - <https://regionals.burningman.org/becoming-a-regional-contact/>
 - Who wants to do it? Dave, Kelly, Aye

OLD BUSINESS (Includes outstanding items from previous meetings):

- Committee Updates:
 - Event Planning - Constellation
 - Contract - Signed.
 - Insurance - talking with agent
 - Tickets: 720 registered.
 - Ticket cap: 850
 - Main Sale begins 8/15 - 500 tickets
 - When will the Main Sale be complete?
 - Lightning Round Registration open Sept 6, close 9/13
 - Lightning Round Sale begins 9/15
 - Reserve Tickets - On Demand
 - Ticket Aid
 - happening
 - Art Grant plan
 - Scho and Ed Conley
 - Open until Friday Aug 26
 - Budget
 - RIDE survey to Constellation Leads
 - Tools for Constellation

- Timeline:
 - <https://docs.google.com/spreadsheets/d/1bVScJVPr0bSmls7n1oLYPiJ3auHCvI57KsdtlFVg4Lg/edit#gid=0>
- Website <https://constellationburn.org/> has been scrubbed
 - Emily has made most updates
- Org Chart, Blank list of positions has been updated:
- <https://docs.google.com/spreadsheets/d/1oIAezmVp7f1BhsOnC4pXrUFT7IK2NQ2HU5OqdA5-TTA/edit#gid=2122598424>
 - Epic, DW, Miles need phone numbers, new folks to add themselves
- Event Planning - PDF - Smiles
 - In the Afterburn Phase
 - Retreat held 7/16
 - Draft afterburn here
 - https://docs.google.com/document/d/1hTs3Q_MYNq2icMsui31dLFTrgzBuioOwCyLRFvYVHEU/edit#
 - Still waiting on Afterburns from Burning Arts & Response Team, City Planning, DPW, Fire Conclave, First Aid, Planning Committee, Sound Patrol. Will likely publish without those teams reports
 - What is happening with the “make it right” effort?
 - Due to last minute COVID policy changes we made a promise to “make it right” for those impacted
 - All refunds processed except Kelly Revak who has not responded to emails krevak@gmail.com
 - Key BOD Takeaways/Action items
 - Need to focus support on Rangers, Sanctuary, Gate, DPW
 - Are people who fill the form being contacted? Energy is great right now, it’s a fine time to recruit.
 - Folks diverted to Constellation when possible
 - Parking is a great example of how a well staffed department can work.
 - For behavioral issues at the burn, the Conduct Committee will take the lead. Will tackle this in ~~July~~ Aug / Sept if not sooner.
 - See below under Conduct Committee
 - Need storage space details to get Ranger reports from storage
 - Board members to fill out conduct form incidents (see conduct committee below, link provided)
 - Insurance - check D&O coverage

- <https://drive.google.com/drive/u/1/folders/1pOLi7ErkfcPop3xnXpimNvvv2pQi8Jmg>
 -
 - Next PC Calls
 - Aug 28 @7 (Sunday)
 - Oct 2 @7 (Sunday)
 - Smiles to hold meeting with Fiona for PDF 2023 timeline, upping art grant open date - include Hatter (yes pls)

- Conduct Committee
 - Smiles wrapped up in Constellation Comms, Conduct on back burning and would like to partner with a new board member
 - Can we get an email from “Conduct Committee” so emails are not personal?
 - Incident Report Form
<https://docs.google.com/forms/d/e/1FAIpQLScUdHpSaEz982Gh3YSvISiFu53cOuCTmBRSxm1RuygsKTsVOA/viewform>
 - Conduct issues:
 - 8 total cases, 1 stalled that needs to be retired
 - Add to ban policy rules on limiting leadership of former banned participants - not done, but included on the [PDF recruitment form](#)
 - Published: *Barring people from positions of responsibility: FirePony Creative Society reserves the right to prevent someone from volunteering in particular capacities or any capacity.*
<https://firepony.org/warning-and-ban-policy/>
 - Finance and Governance
 - Current focus on filings, afterburns and BOD recruitment
 - Annual Reports
 - 2019 Annual report in queue after 2021 and PDF 2022 afterburn
 - 2021 Annual report
 - Still need a Bylaw mtg - Dave to take lead on Bylaw revamp/reconciliation
 - *Note (May 2017): New board members are recruited throughout the year as needed.*
 - *Note (May 2017): As of July 2016, term limits for directors and officers were agreed upon, and are described in more detail in https://docs.google.com/document/d/15OErUSOCM_vAqsLkmzaDGNLX9ogNZO8/edit*

- Community Art and Civic Engagement *CACE is the umbrella for all “non-event” community engagement*
 - Community Grant Program

- 2022 grant program on hiatus due to staffing
 - 2021 Grants: Ursula needs to connect with artist with new deadline for report out.
- RIDE FirePony: Radical Inclusion Diversity & Equity
 - Action items
 - Awaiting new BOD member involvement
 - OnTap - Analyze PDF Survey results
 - Board Announcement Newsletter had RIDE image front and center with form to express interest
 - zero respondents
 - Newsletter had excellent engagement - 1794 opens
- Connections Committee
 - firepony.org/volunteer needs updating / revamp to simplify
 - Next Burner Banter Hour - 3rd Wednesday of every month
 - A few regulars :-)
 - Next meeting Wednesday Aug 17, Sept 21, Oct 19
 - Zoom ID 750 660 4772
- Technology Committee
 - Everything will be shutdown 6/7 to stop any potential AWS bleed
 - Zoom account migration in progress
 - Site technology infrastructure:
 - Need a community member to step up to oversee/maintain site tech
 - New Ticket System Status
 - Things got crazy... The existing ticket system lives for one more sale.
 - Should be done (and accounts/tickets migrated) before the next round (September 15th).
- Land Purchase -
 - Next Meeting
 - Every second Tuesday July 12 at 7 pm. Then August 9 at 7pm - Zoom 750 660 4772
 - Need to keep community involved
 - Need to get a business plan before we pull the trigger
 - Need to consider Sustainment costs as well as acquisition cost
 - Model
 - <https://docs.google.com/spreadsheets/d/1BK647S2VyiI7dQSAF2t53oBCrQ7R-HVj/edit#gid=1802353357>
 - Need to consider if we cross out of our Not for Profit space into the profit world, and how that affects our IRS filings.

- Connect with Realtors who do land purchase in our areas of interest (WV, SE & Central PA, NW MD). Dave met with Realtor Kim Markle in South Central PA in June
 - No retainer, no upfront charges, exclusive right to represent us in that region
 - Need an accurate current account value ~\$465,672 (=85% of FSA investment)
 - Currently we spend ~\$X on land rent per year
 - Suggest get professional property management if/when we have our own land.

- Ranger Council Update -
 - Epic Wax mtg 6/7
 - Suggest looping in Shek at Portal
 - Need to decide a direction and culture. Regional?
 - Consistent plan on how we Ranger at FP burns
 - Recruitment across the region - help from Participation Station (PDF)

- Safety Committee - Epic
 - Hiatus
 - Nothing new to report

- Communications
 - Thank you to new board members for 2 line summary for newsletter
 - Will need paragraph and photo for website - <https://firepony.org/about/board-of-directors/>
 - CB communication to be handed to CB leadership
 - Emily collaborating with Smiles on Newsletters
 - Emily has updated website
 - Good feedback from Em and Toaster on CB newsletters
 - Next Newsletter (s):
 - Constellation Newsletters
 - #1 - Constellation Announcement (July 28)
 - #2 - Ticket Registration Dates and Art Grants Open (Aug 1)
 - #3 - Theme Camps, RV & Car, Event Submissions (Aug 8)
 - #4 - Planned for next weekend - Emily has not provided copy yet
 - Schedule of CB newsletters on timeline
 - FirePony board member announcement sent (Aug 11)
 - Our newsletters had great feedback from Raspa, who sent the following to Fiona in an email *"Beautiful! I also must tell you how much I love all your newsletters and how seriously amazing each*

and every one is. I sometimes just want to cry at how thoughtful and kind and crystal clear they are. :)"

- Anything Else
 - Calendar and Communications
 - CACE MEETING - nothing planned, recruiting effort instead
 - PC Call
 - Aug 28 @7 (Sunday)
 - Oct 2 @7 (Sunday)
 - Land Committee - every second tuesday July 12, Aug 9, 2022 7pm
 - FIN & GOV Committee -- tbd
 - Burner Banter - 3rd Wednesday @ 7
 - Aug 17
 - Sept 21
 - Oct 19
 - FP Newsletter
 - Board members announced Aug 11
 - BPE Newsletter - none planned
 - Shooting Star - 4 sent
 - ~ Aug 20
 - See CB timeline for Shooting Star schedule
 - Ranger Committee Mtg - On hiatus
 - Technology Mtg -
 - FP RIDE - low interest at PDF, on hiatus, want to gauge interest by new board members
 - Conduct will meet soon
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Meeting Adjourned Adjourn 8:15PM