

March 13, 2022

Current Board members: Karnak, Boru, Ursula, m4, Smiles, Miles, Epic, David

Attendance: Smiles, m4, Ursula, Dave, Karnak, Boru, Miles

Quorum - 5 people

Agenda

- Welcome and Check-ins
- Review and Vote on FEB 13, 2022 Minutes 5 approve, 2 abstains

NEW BUSINESS:

OLD BUSINESS (Includes outstanding items from previous meetings):

- BOD Retreat in January
 - Quick recap
 - Ursula working on retreat report
- Upcoming BOD Calls
 - Sunday Apr 10, 2022 5:30pm
 - MAY : PDF
- Committee Updates:
 - Event Planning - PDF - Smiles
 - Overall: Everything is coming along nicely. Lots of side targeted meetings. Most of the leadership roles are filled.
 - Last PC Call - 2/24/22
 - Upcoming PC Call - tonight 3/13 @7pm
 - Thursday March 31 7 pm
 - Tasks in Trello
 - Millie submitted the form to get PDF2022 officially official status
 - Agreement with Raspa to give Ursula access to do this directly in the future. Need to be followed up on
 - Site Visit / work weekend
 - Saturday April 2 confirmed with owner
 - Ticketing update
 - 1100 cap (up from approx 860 in 2019) / \$90

- Dates Sale Dates and Info:
 - Pre-Sold from 2020 = 220
 - Round 1 Sunday Feb 27 at noon
 - 450 tickets sold out pretty much instantly
 - Reserve and Redeem Pre-sold Mar 13 - 27
 - Estimate 260 - 275
 - Round Two Wed Mar 30 at 9pm
 - whatever number brings us to 1100
 - Estimate 155 - 175 + unclaimed reserve
- Art Grants
 - Grants for Board review
 - SuperNova - withdrawn
 - DMV - need a mechanically inclined person to do inspections. Recruit at PC call.
 - Art Grants application closed March 6th
 - Total Budget = \$21,206 (25% ticket sale + 3k donation)
 - 2022 had 34 art grant applications for a total of \$36,890.00
 - 31 granted for a total of \$21,200
 - Burning art
 - Rearing Pony by Bxiie
 - Temple of Confluence by Shanna Fricklas
 - 5 other pieces of burning art
 - Burning arts lead has/will contacted the artists
 - Need to ensure we have a person in turnout gear if Boru cannot make it
 - Decline to fund 2 of the applications
 - Archery Event: weapons + budget was all infrastructure + not art
 - Ice cream social: food item and not art
 - A number of grants were partially funded.
 - 2020 Art Grants
 - 10 affirmed prior art grant requests for a total of \$4,745.00
- Event Rangers / Medical On Call / Sanctuary "Pyramid of Participant Care and Support"
 - First Aid renamed "Medical On Call"
 - Being managed by Fiona and Wax

- Rangers
 - Wax needs co-coordinators
 - Introducing Targeted Ranger shifts. Ranger of the Day for On Call access during the day and Ranger shifts for Dirt Rangers from 6pm to 6am only.
 - Radios need to be sorted.
 - Sanctuary
 - Leads confirmed: Flying Butterfly and Catharine
- PDF Website refresh
 - Logo contest - finished. New Logo chosen
 - Hatter won
 - Move to Wordpress complete and rolled out
 - <https://playadelfuego.org/>
 - JenF really stepped up for this <3
- Finance and Governance
 - Finance
 - Meeting 3/10. Next meeting 4/7
 - 2021 Filing up next, targeted for mid April
 - 2019 issues
 - We have been assessed tax penalties. We are fighting it. IRS is so backed up that we haven't been able to make progress. We can't do much until we talk to someone. Haven't had success in connecting with a real person.
 - Call log:
 - Board commitments letters in April. Reminder of BOD commitments. What to do about MIA BOD members.
 - [w Board Commitment Form - DRAFT - April 2021.docx](#)
 - Annual Reports
 - 2019 Annual report still needs to be done
 - 2021 Annual report target mid-April
 - Bylaw updates - In future meeting for Governance and Finance
 - Talk about updating handbook to reflect bylaws better
 - David agreed to take a first pass before the next meeting
- Community Art and Civic Engagement
 - Raspa loves us!
 - Old news
 - CACE is the umbrella for all "non-event" community engagement
 - Community Grant Program
 - 2022 grant program on hiatus due to staffing

- 2021 Grants: Ursula needs to connect with artist with new deadline for report out.
 - RIDE FirePony: Radical Inclusion Diversity & Equity
 - Action items
 - Self Identify Survey still a WIP
 - Suggestion to reach out to HBCU near Tamaqua to let art departments know about us and our art grants
 - Working with Kailah to have space in PDF WWW
 - Want to have an onsite event during PDF
 - Need to setup drive for this committee
 - RIDE folder currently in PDF drive so Kailah has access
 - Meeting Schedule:
 - Mar 20, 2002
 - April 13, 2022
 - Connections Committee
 - Next Burner Banter Hour - 3rd Wednesday of every month
 - Held meeting Wed 2/16 @7pm
 - Next meeting Wed 3/16 @7pm
 - Zoom ID 750 660 4772
- Technology Committee
 - Need to discuss site technology infrastructure.
 - WiFi / RFID not a concern for this event.
 - Radios are.
 - Getting quotes. \$1/radio/day + repeaters + insurance
 - Current hardware is not appropriate for the size of the property
 - Ticket System Status
 - Current status:
 - Currently running old system for this event.
 - Recruited a few volunteers who are currently looking over existing code.
 - Working on on-site server-based system to allow multiple devices for check in / DB queries. Will help with RFID potential.
 - PDF site moved to WordPress (yay! fantastic!)
 - Purchased TechSoup Amazon credits
 - Social media audit and push
- Event Planning - Logistics - Karnak and Miles
 - Miles thinks looking for storage near Elkins is a good idea.
 - No open locations found
 - Rent for storage was raised from \$272/mo to \$282/mo

- Can we move to a smaller storage unit? - will look when on-site
 - There is an inventory for CB? PDF has never had one
 - Plan to move everything to Tamaqua. Need to understand size.
 - Consider longer term solution involving Stone Hedge
- Land Purchase
 - Last meeting: November 9th @ 6pm
 - Need to schedule a meeting. Need to keep community involved
 - Need to get a business plan before we pull the trigger
 - Board retreat discussion reaffirmed interested/commitment in fast tracking this
- Event Planning - Constellation
 - Land sale has yet to go through
 - **New Producer recruitment needed**
 - Miles will be stepping up to lead Constellation meetings and discussion. Setting up a call for this week.
 - Smiles is still unsure of when and what to communicate about Constellation leadership
- Ranger Council Update -
 - Nothing new to report
- Safety Committee - Bryan, Epic
 - Nothing new to report
- Conduct Committee
 - Last meeting 1/31/2021 with Millie, Caitlin, Smiles, and Fiona
 - Still One stalled case since February 2021
 - Add to ban policy rules on limiting leadership of former banned participants - not done, but included on the [PDF recruitment form](#)
 - Ursula to connect with Millie on Ban list
- Communications
 - Social Media push
 - Need better/more images of event, especially in landscape format for banners
 - Need concrete information on Constellation for next CB communication
 - Next Newsletter (s):
 - PDF! PDF! PDF!
 - Also mention we will be looking for new BOD members starting in late April

- Anything Else
 - Need to do Recruitment for BOD again - target late April
 - Calendar and Communications
 - CACE MEETING - nothing planned, recruiting effort instead
 - PC Call - Thursday 3/13
 - Land Committee - To be scheduled for March 22nd
 - FIN & GOV Committee -- 4/7
 - Burner Banter - Wednesday March 16
 - FP Newsletter -
 - BPE Newsletter -
 - Shooting Star - ???
 - Ranger Committee Mtg - On hiatus
 - Technology Mtg - m4 to schedule
 - FP RIDE - March 20
 - PDF Ticket Sales
 - Round 1 - Feb 27 at noon
 - Reserve and Redeem - March 13 - March 27
 - Round 2 - March 30 at 9 pm