

February 13, 2022

Current Board members: Karnak, Boru, Ursula, m4, Smiles, Miles, Epic, David

Attendance: Ursula, Smiles, Dave, Karnak, Miles

Quorum - 5 people

To approve:

- **DEC 6, 2021: Meeting Minutes**
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Agenda

- Welcome and Check-ins
- Review and Vote on Dec 6, 2021 Minutes
 - approved

NEW BUSINESS:

OLD BUSINESS (Includes outstanding items from previous meetings):

- BOD Retreat in January
 - Quick recap
 - Ursula working on retreat report
- Upcoming BOD Calls
 - Sunday Mar 13, 2022 5:30pm
 - Sunday Apr 10, 2022 5:30pm
- Committee Updates:
 - Event Planning - PDF - Smiles
 - Overall, in good shape. Most major pieces in place. Pleased at its current state.
 - Last PC Call - 1/30/22
 - Lease signed 2/10
 - Tasks in Trello

- Drive and folder access issue - **RESOLVED**
- Owner will make a 500 gallon water truck available
- COVID Restrictions
 - Announced
 - Some pushback, but not more than expected
- Ticketing update
 - 1100 cap (up from approx 860 in 2019)
 - 233 presold from 2020
 - Estimate for 250 reserves
 - Approx 600 to the public
 - Price \$90
 - Dates Sale Dates and Info:
 - *Round 1 Sunday Feb 27 at noon*
 - 450 tickets available
 - *Reserve and Redeem Pre-sold Mar 13 - 27*
 - *Round Two Wed Mar 30 at 9pm*
 - whatever number brings us to 1100
 - Would stay open until tickets sell out or ~1 week before event
 - “Hardship Tickets” re-named to Ticket Aid Program
 - Open until Feb 19th
- Art Grants
 - Funding
 - Moved from carry-over fund from year to year to a % of current ticket sale set at 25%
 - 2022 Budget approx \$18,200.00
 - Possible Participant Donor for 2022 Effigy for additional \$3,000.00
 - Art Grants Currently open until March 6th
 - 2020 Art Grants to be honored for those artists who won, using the old carry-over fund, participants must “affirm” that they are bringing the *same* art to PDF 2022
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- Rangers / Medical On Call / Sanctuary
 - First Aid renamed “Medical On Call”
 - 8 hour on-call shifts for EMT and above
 - Possible new coordinator
 - Alice is an EMT. Has only been to a few burns and has done parking, but comes with “a camp full of EMTs that are willing to take on call shifts”

- Coming to next PC call before committing fully but seems willing
 - New Medical On Call process very popular with some of our experienced and medically trained burners
 - Rangers
 - Wax needs co-coordinators
 - Introducing Targeted Ranger shifts. Ranger of the Day for On Call access during the day and Ranger shifts for Dirt Rangers from 6pm to 6am only.
 - Wax wants to partner on the radio discussion (m4 / Karnak)
 - Sanctuary
 - Currently no lead as Serenity will not be getting vaxxed and stepped down
 - Potential Leads:
 - Erin Furlong / Flying Butterfly
 - Dr Sarah Dragon / Chimera
 - V Krishna
 - Call today with Erin Furlong / Flying Butterfly
 - Has taken Sanctuary shifts at constellation
 - Was Sanctuary lead at <insert burn here>
- PDF Website Move
 - <https://wp.playadelfuego.org/>
 - Need to get JenF access so she can help work on it
 - Possible testing of ticketing Thursday the 17th
 - Logo contest moving forward survey monkey logo contest <https://www.surveymonkey.com/r/P6D8YWS>
- Upcoming PC Call - 2/24 @7pm
 - PC calls thursday - Sunday ru May 2022 are now on the board calendar
 - Sunday March 13 pm
 - Thursday March 31 7 pm
- Finance and Governance
 - Finance

- 1099s for 2021 sent/accepted by IRS
 - 2021 Filing up next
 - 2019 issues
 - We have been assessed tax penalties. We are fighting it. IRS is so backed up that we haven't been able to make progress. We can't do much until we talk to someone. Haven't had success in connecting with a real person.
 - We have not posted 2019 Annual report yet.
 - Bylaw updates - In future meeting for Governance and Finance
 - Talk about updating handbook to reflect bylaws better
 - Need to schedule a G&F meeting
- RIDE FirePony: Radical Inclusion Diversity & Equity
 - Meeting Schedule:
 - Feb 9, 2022
 - Self Identify Survey still a WIP
 - Suggestion to reach out to HBCU near Tamaqua to let art departments know about us and our art grants
 - Working with Kailah to have space in PDF WWW
 - Want to have an onsite event during PDF
 - Mar 9, 2022
 - April 13, 2022
 - Need to setup drive for this committee
 - RIDE folder currently in PDF drive so Kailah has access
- Connections Committee
 - Raspa loves us!
 - Next Burner Banter Hour - 3rd Wednesday of every month
 - Next meeting Wed 2/16 @7pm
 - Held Jan 12, 2022 @7pm ET
 - Good turn-out with new people
- Community Art and Civic Engagement
 - CACE is the umbrella for all "non-event" community engagement
 - 2022 grant program on hiatus due to staffing
 - 2021 Grants: need to connect with artist with new deadline for report out.
- Technology Committee
 - Need to discuss site technology infrastructure (WiFi, Radios, RFID)

- Ticket System Status
 - Current status:
 - Working on on-site server-based system to allow multiple devices for check in / DB queries. Will help with RFID potential.
 - DreamHost Migrations
 - PDF Website Move >> see PDF sections above
- Event Planning - Logistics - Karnak and Miles
 - Miles thinks looking for storage near Elkins is a good idea.
 - No open locations found
 - Rent for storage is \$272/mo
 - Can we move to a smaller storage unit?
 - There is an inventory for CB? PDF has never had one.
- Land Purchase -
 - Last meeting: November 9th @ 6pm
 - Board retreat discussion reaffirmed interested/commitment in fast tracking this
- Event Planning - Constellation
 - Land sale has yet to go through
 - New Producer recruitment needed
 - Miles will be stepping up to lead Constellation meetings and discussions
 - Smiles is unsure of when and what to communicate about Constellation leadership
- Ranger Council Update -
 - Nothing new to report
- Safety Committee - Bryan, Epic
 - Nothing new to report
- Conduct Committee
 - Last meeting 1/31/2021 with Millie, Caitlin, Smiles, and Fiona
 - Still One stalled case since February 2021
 - Add to ban policy rules on limiting leadership of former banned participants - not done, but included on the [PDF recruitment form](#)
 - Ursula to connect with Millie on Ban list
- Communications
 - Need better/more images of event, especially in landscape format for banners

- Need concrete information on Constellation for next CB communication
- Next Newsletter:
 - Sat Feb 19th or 20th,
 - Extend 2020 art grant affirmations until at least the 20th/21st
 - Extend Hardship until at least the 20th/21st
 - Gives 24 hour notice for both
 - Sat Feb 26
 - 24 hour notice for Round 1
- Newsletter announcing PDF, Covid policy, Art Grant etc went out 2/2/22
 - [Click the link to read it](#)
 - Highest Open and Click rate of all communications so far
 - Topics Covered:
 - ** PDF 2022- IT'S ON!!! **
 - ** COVID Vaccination Policy **
 - ** Art Grant Applications Open NOW **
 - ** Ticket Sales **
 - ** Help Wanted **
 - ** Open Coordinator Positions **
 - ** Direct Donation to PDF**
 - ** Coming Soon **
- Anything Else
 - Need to do Recruitment for BOD again - planned for late April
 - Calendar and Communications
 - CACE MEETING - nothing planned, recruiting effort instead
 - PC Call - Thursday Feb 24th
 - Land Committee -
 - FIN & GOV Committee -- pending
 - Burner Banter - Wednesday Feb 16
 - FP Newsletter - pending
 - BPE Newsletter - Feb 19 and Feb 26
 - Shooting Star -
 - Ranger Committee Mtg - On hiatus
 - Technology Mtg -
 - FP RIDE - March 9th
 - PDF 2022 Art Grants
 - Open Now
 - Close March 6
 - PDF Ticket Sales
 - Round 1 - Feb 27 at noon
 - Reserve and Redeem - March 13 - March 27

- Round 2 - March 30 at 9 pm