

Attendees: Ursula, Smiles, Miles, m4, Caitlin, Millie, Epic, Karnak

Current Board members: Karnak, Boru, Millie, Ursula, Caitlin, m4, Smiles, Miles, Epic

Quorum - 5 people

To approve:

- **January 25, 2020: Meeting Minutes:**

Agenda

- Welcome and Check-ins
- Review and Vote on January 25, 2020 Minutes
 - Approve 6

NEW BUSINESS:

- Recruitment for new BOD members
 - Discuss candidates
 - Vote on candidates
 - Inform candidates tomorrow 2/13
 - Announcement of new BOD members in newsletter, Update website
 - On boarding planning
- Reaffirming current Board members Committees & Liaison* (to be added to the website profiles)
 - Ursula - G&F*, CACE
 - Millie - Conduct*, CACE*, Land
 - Karnak - Constellation, PDF, Land, Tech, Logistics*, Connections
 - Boru - PDF*, Safety*, Tech
 - Caitlin - Conduct, Connections, Constellation*, G&F, Communications(Website)
 - M4 -Tech*, G&F, PDF
 - Epic - PDF, Safety
 - Miles - G&F, PDF, Land*
 - Smiles - Conduct, Communications*, Connections*, Land, PDF (?)
- Nomination for VP role

NOMINATIONS: M4, Smiles

2 week follow up

Vice President. The Vice President is responsible for managing the day-to-day activities of the board. *(Note: Draft position description as of May 2017)*

- Sits on the Governance and Finance Committee
- Helps develop board meeting agendas, take notes, and follow up on action items
- Serves as a liaison and assist in the coordination between various teams
- Establishes and execute record keeping protocols, maintain the Google Drive and keep documents and chapter resources streamlined and organized
- Manage chapter calendar and all chapter activities (meetings, events, projects)
- Provide additional support to the Finance and Operations committee as necessary
- Fill in the role for other team members if necessary

OLD BUSINESS (Includes outstanding items from previous meetings):

- Move off Dreamhost emails
 - All emails from Firepony to a non-Firepony address go to Spam
 - Would also need to move Wordpress sites
 - Would need to move mailing lists - needs research

- Start task force to address promises by the org around anti-racism
 - Meeting 2/13 10AM
 - Talked about taking action in February
 - Meeting next week to plan the event
 - Potential to hire a speaker
 - Community task force could come out of the event

- Committee Updates:
 - Connections Committee
 - Last meeting 1/18 at 7pm - Next meeting 2/15 @ 7pm et
 - Our numbers are growing
 - Holiday card exchange continuing with V-Day
 - 24 participants
 - Emails went out Feb 7th
 - Analog newsletter
 - Applying for CACE grant
 - No new information
 - Next Burner Banter Hour
 - Jan. call had ~12 people
 - Feb. 17, 2021 @ 7 pm et

- Mar. 17, 2021 @ 7 pm et
- Apr. 21, 2021 @ 7 pm et
- Zoom ID 750 660 4772

- Community Art and Civic Engagement
 - Longer CACE announcement to be finalized and firepony site updated
 - Need updated content for other pages on firepony site
 - Potential recruit to partner with committee.

- Finance and Governance
 - Meeting 2/16
 - Finish removing ex-Board members from FPCS
 - Also need to change FSA owners
 - Talked to FSA, who offered to setup a meeting
 - One document to be notarized - Underway
 - Bylaw updates - In future meeting for Governance and Finance
 - Talk about updating handbook to reflect bylaws better
 - Finance
 - Will work on Taxes in the next few weeks

- Technology Committee
 - Ticket System
 - Recruitment Status
 - Has had responses to recruitment
 - Developing System Requirements
 - DreamHost Migrations
 - Email Move
 - Discuss differences with Mailing Lists
 - Discuss email migration steps.
 - Decide on move date.
Friday 02/19/2021
 - Website Move
 - Wordpress sites: constellationburn.org, firepony.org
 - Hosted Solution or Stay w/ Dreamhost
 - Drupal site: playadelfuego.org
 - Recommend AWS - saving of approx 50%
 - Passed unanimously
 - Domain Registration
 - New Provider or Stay w/ Dreamhost (cost is about the same on other hosts)

- Event Planning - Logistics

- Discussions have started on whether it is prudent to keep paying to store these items.
 - find inventory list
 - Determine if we sell or scrap current inventory
 - When was the last time our inventory was looked at in storage?
- Land Purchase
 - Committee meeting was 1/28/21 @ 7pm
 - Good meeting, much enthusiasm.
 - Business plan was a good next step
 - Included a board emeritus who gave perspective of the origins
 - Feasibility Study
 - Get together budget before engaging firm to do study
 - Reach out to UofM students to see if they want to take it on as a project
 - Someone reached out with land in WV - still haven't heard back
- Event Planning - Constellation
 - No new updates
- Event Planning - PDF
 - Contact owner next week
 - Last PC Call - 2/2
 - Upcoming PC Call - 2/16
 - Will include vote on PDF going forward for 2021
 - BPE announcing vote sent Feb. 6
 - Public voting is open and available on website - currently at 50 votes 32 to cancel, 18 to go forward
 - Deliberations about structure and process
 - Increasing action/meetings in subcommittee
 - PC voted on quorum and voting process 1/23
 - COVID
 - Waiver changes/additions
 - PA Mandates to land population
 - Additional resources will require additional planning/ funding
 - PR campaign
 - Continuing to monitor second wave
 - Go/No Go date: who is responsible to declare it
 - Board will make a call no later than March 31st
- Ranger Council Update
 - Meeting in February
 - Working on a proposal for pink light camps
 - Working on the roles and responsibilities document

- Working on a list of potential recruits
 - work on firepony.org presence
 - Safety Committee
 - Membership invites needs to be determined
 - Initial deliverables to the BOD?
 - Solidified procedures written down
 - COVID
 - Participant protection plan
 - Waiver changes/ additions
 - Additional resources
 - spacing/signage/city planning
 - Vaccination Considerations
 - Fire Safety Policy
 - Fire Safety Guidelines
 - Storage of flammable products
 - Fire performance
 - Burnable art
 - First Aid Policy
 - Safety Plan Outline
 - Board briefing on general safety
- Conduct Committee
- Communications
 - Newsletter sent 1/30/2020:
 - Board Noms and Public Comment
 - HallSnark Art Card Exchange
 - CACE Grant Applications
 - Tech Committee Call for Participants
 - Burner Banter Hour
 - Next Newsletter to go out Feb. 14 Items submitted by tomorrow Feb.13
 - Announce New BOD Members
 - HallSnark Reminder
 - Re-run tech recruitment
- Anything Else
 - Calendar and Communications
 - CACE MEETING - 2/13 10 AM
 - Connections Com 2/15
 - FIN & GOV Committee 2/16
 - PC Call 2/16
 - FP Newsletter 02/14
 - BPE Newsletter tbd

- Burner Banter 2/17 at 7PM
- Ranger Committee Mtg - ???
- Technology Mtg
- Land Committee - poll out for dates
- New BOD onboarding week of Feb15

- Upcoming BOD Calls
 - March 22nd 7pm
 - April 25 6 PM