

**Attendees:**

**Current Board members:** Karnak, Boru, Millie, Ursula, Caitlin, m4, Smiles, Miles, Epic  
Attendance: Ursula, Caitlin, Miles, Smiles, Karnak, Epic, m4, Boru

Quorum - 5 people

**To approve:**

- **October 26, 2020: Meeting Minutes**

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**Agenda**

- Welcome and Check-ins
- Review and Vote on October 26, 2020 Minutes
  - 5 Approve
  - Uploaded to firepony.org

**NEW BUSINESS:**

- Recruitment for new BOD members Proposed BOD RECRUITING 2020 Timeline
  - Nominations open Dec 10-Jan 15
  - Public comment Jan 15-30
  - Interview Feb 1-10
  - MOVE FEB21 BOD call to FEB 15 (up one week)
  - Offer letters FEB16

**OLD BUSINESS (Includes outstanding items from previous meetings):**

- Committee Updates:
  - Community Art and Civic Engagement
    - Longer CACE announcement to be finalized and firepony site updated
    - Kicking off grant cycle
      - work on wording and dates
  - Finance and Governance
    - working on tax returns, due 11/15 - DONE
    - Finish removing ex-Board members from FPCS
      - Also need to change FSA owners
        - Talked to FSA, who offered to setup a meeting
        - One document to be notarized
    - Vote to approve corporate seal

- 6 approve
  - Bylaw updates - In May meeting for Governance and Finance
    - Talk about updating handbook to reflect bylaws better
  - Would like to discuss PayPal refunds.
    - How do we prevent this from happening again?
      - Do not give an option. Refund only.
      - If we cancel PDF again, refund tickets that were deferred from 2020
      - Add this information to the terms when a ticket is purchased
      - Do not sell tickets until we have a high degree of certainty that the event is happening
- Technology Committee
  - Want to get started working on ticket system upgrades.
    - Recruiting new folks to help out.
      - Need to establish good open source development practices.
      - send recruitment newsletter content
    - Funding for new check-in equipment.
      - Toughbook needs to go.
      - Tablets!
      - WiFi / LTE Modem?
    - Feature Requests
      - Early-Entry management
      - Re-Entry Management
      - Ice Sales Integration
- Event Planning - Logistics
  - Currently on hold due to COVID-19
- Land Purchase - Ursula, Miles, Millie
  - Feasibility Study
  - Get together budget before engaging firm to do study
  - Reach out to UofM students to see if they want to take it on as a project
  - Have leads on commercial real estate lenders
  - Set up a meeting when he has more information
  - Someone reached out with land in WV
- Event Planning - Constellation
  - Nothing new to report
- Event Planning - PDF

- Last PC Call - 11/10
  - Upcoming PC Call - 12/1 at 7pm
  - Onboarding of new PC Chair is proceeding well
  - Deliberations about structure and process
    - Increasing action/meetings in subcommittee
  - COVID
    - Waiver changes/additions
    - PA Mandates to land population
    - Additional resources will require additional planning/ funding
    - PR campaign
    - Continuing to monitor second wave
      - Go/No Go date: who is responsible to declare it
      - Board will make a call no later than March 31st
  - Reached out to landowner, he is positive about having the event
- Ranger Council Update
  - Meeting in December
  - Working on a proposal for pink light camps
  - Working on the roles and responsibilities document
  - Working on a list of potential recruits
  - Work on firepony.org presence
- Safety Committee
  - Membership invites needs to be determined
  - Initial deliverables to the BOD?
    - Solidified procedures written down
      - COVID
        - Participant protection plan
        - Waiver changes/ additions
        - Additional resources
        - spacing/signage/city planning
      - Fire Safety Policy
      - Fire Safety Guidelines
        - Storage of flammable products
        - Fire performance
        - Burnable art
      - First Aid Policy
      - Safety Plan Outline
    - Board briefing on general safety
- Connections Committee
  - First meeting 11/9 at 7pm

- Committee members plus one participant interested in helping the community
  - First Burner Banter Hour 11/18 at 7pm
  - Next Committee Meeting 11/30 at 7pm
  - Next Burner Banter Hour 12/16 at 7pm
  
- Upcoming BOD Calls
  - Dec 14 7pm
  - Jan 25 7pm
  - Feb 12 7pm
  
- Anything Else
  - Calendar and Communications
    - Connections Committee 11/30 at 7PM
    - PC Call 12/1 at 7PM
    - FIN & GOV Committee Dec 1-5 Ursula
    - Newsletters
      - Items due Dec 4th
    - BOD Nominations DEC10-Jan15
    - Burner Banter 12/16 at 7PM
    - Ranger Committee Mtg - Dec16-23
    - Technology Mtg
    - CACE Art GRANTS