

**FirePony Creative Society -- Board Meeting**  
**April 21, 2020 -- 7:00 pm ET**

**Attendees:**

**Current Board members:** Karnak, Boru, Millie, Ursula, Caitlin, m4, Smiles, Miles, Epic  
**Attendance:** Boru, Ursula, M4, Miles, Caitlin, Karnak, Miles

Quorum - 5 people

**To approve:**

- **March 23, 2020: Meeting Minutes**

**Agenda**

- Welcome and Check-ins
- Review and Vote on March 23, 2020 Minutes
  - 7 approve
  - Minutes posted to firepony.org

**VDF Committee**

- Estimated Cost \$250
  - Covers web hosting and bandwidth
  - Approval for up to \$500 to give a buffer
    - 7 approve
- Platform is Jitsi, which is an open source video platform that has been tested by the team
- The committee is about 10 people so far
- BPE this week with the VDF vision
- Last meeting was 4/20; committee meetings are Mondays at 8pm, web team meetings are Friday at 9pm
- Labels will appear on adult content rooms
- Entering the event will require identifying yourself as over 18 or a minor. Participants marked as minors will not be able to see adult content
- Show and tell for board members next week

**OLD BUSINESS (Includes outstanding items from previous meetings):**

- Spring 2020 Retreat timing
  - Doodle poll for setting aside time is pending
- Committee Updates:
  - Community Art and Civic Engagement
    - Next MALC call is 4/22
    - Intention is to plan online events for the Fall
    - Send out polls to the community to determine the appetite for leadership events

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- Went to a Prof & Pints meeting and the software Peter is using for them seems Ideal for presentation and Q & A sections of MALC  
<https://www.crowdcast.io/profsandpints>
- Finance and Governance
  - Sign BOD Commitment - 8 done, waiting on 1
  - Role of BOD wrt Events
    - ROLE of BOD at PDF - proposal
    - Action item - Review draft - **All Board**
  - Finish removing ex-Board members from FPCS
    - Still need to change PayPal password and transfer Google Drive ownership
    - [Draft] Leadership On-boarding/ Off-boarding Guide
      - add insight about Google Suite
      - Action item - review and add new content as suggestions - **All Board**
    - Change owners on Google Drive documents from former board members
  - Treasurer Update
    - Quickbooks hand-off is pending
    - **Need a PayPal beneficial owner**
  - Update Trello, assign tasks, label according
    - BOD members to talk about which trello items are still valid
    - Meeting will be scheduled
  - From retreat: Design Corporate Seal
    - Have reached out to artist
  - Bylaw updates - In April meeting for Governance and Finance
    - Talk about updating handbook to reflect bylaws better
- Technology Committee
  - We have had several people reply to the call for developers
- Event Planning - Logistics
  - Constellation
    - Karnak will reach out to producers to see that they discuss the split and storage discussion
- Land Purchase
  - Feasibility Study
    - Prioritize this to happen before the retreat
  - set up a meeting
- Event Planning - Constellation

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- Event wrap up - Lessons learned
  - Afterburn report to be completed in the next week to 10 days
  - Need a written out escalation procedure
  - Schedule a meeting with producers
  - Define capital purchases needed (was in new business from last mtg)
    - Radios need to look into new purchases
    - Fire equipment/ perimeter
- Event Planning - PDF
  - Received deposit return check. Not yet deposited.
  - Upcoming PC Meeting April 24, 7pm
  - Are participants that were evicted from one of our events welcome at another?
    - What about art grants?
  - Last PC call happened on 3/24
  - Ticket refunds are proceeding. Full list has been compiled. Will start with low income tickets.
- Social Media guidelines -
  - Link to updated document -> Social Media Guidelines
  - Document has been sent to Producers for review - Approved
    - Begin distribution
      - Collect email addresses for Adobe Sign
        - Getting list for Constellation
        - Done for PDF
      - 52 sent, 24 signed
- Ranger Council Update
  - Epic to reach out to Gandhi
- Safety Committee - Bryan, Epic
  - GOAL: Write the charter for the Safety Committee
    - Safety Committee Charter Draft
    - Action item - Review draft - All Board
  - Membership invites needs to be determined
- Upcoming BOD Calls
  - May 19, 7pm
  - June 23, 7pm
- New Business
- Anything Else?