

FirePony Creative Society -- Board Meeting
January 13, 2020 -- 7:00 pm ET

Attendees:

Current Board members: Karnak, Boru, Millie, Ursula, Caitlin, m4, Smiles, Miles, Epic
Attendance: Karnak, Boru, Ursula, Caitlin, m4, Smiles, Miles, Epic

Quorum - 5 people

To approve:

- **December 15, 2019: Meeting Minutes:**

Agenda

- Welcome and Check-ins
- Review and Vote on December 15, 2019 Minutes
 - 6 approve
- Social Media guidelines -
 - Document has been sent to Producers for review - Approved
 - Decide when it will be distributed - Wednesday 1/15
 - Need the Adobe Sign version
- Ranger Council Update -
 - Add to SOP: Ranger lead - BOD meeting pre-event
 - Bryan will be the temporary point of contact between the BOD and the Ranger Council. Contact sometime in the next month to take the pulse.
 - Epic is interested in being the Ranger council point of contact

OLD BUSINESS (Includes outstanding items from previous meetings):

- Spring 2019 Board Retreat Follow Up
 - Discuss 2020 retreat timing
 - Send out doodle poll for March dates by end of year (after new members selected, informed and initial onboarding)
 - Decide location by mid January (Find 3 choices to vote on)
 - Book location by the end of January
 - Have all members complete a leadership survey. Use it and information from feedback forms to decide on team building activities at retreat. - Millie will work with Ursula on team building and leadership activities
 - 2019 BOD Retreat Notes
 - Collecting retreat notes - and pulling together draft of retreat report - WIP
 - 2017 Board Retreat Notes
 - Still working on 2017 board retreat report
- Strategic Plan - talk about at Spring retreat

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- Committee Updates:
 - Community Art and Civic Engagement
 - No grants approved this cycle
 - Finance and Governance
 - Role of BOD wrt Events
 - ROLE of BOD at PDF - proposal
 - Action item - Review draft
 - Finish removing ex-Board members from FPCS
 - [Draft] Leadership On-boarding/ Off-boarding Guide
 - dd insight about Google Suite
 - Action item - review and add new content as suggestions
 - Treasurer Update
 - Quickbooks hand-off is pending
 - Consider switching to cloud
 - Need a PayPal beneficial owner
 - Update Trello, assign tasks, label according
 - BOD members to talk to M4 about which trello items are still valid
 - Meeting will be scheduled by m4
 - From retreat: Design Corporate Seal
 - Have reached out to artist
 - Bylaw updates - In February meeting for Governance and Finance
 - Talk about updating handbook to reflect bylaws better
 - Technology Committee
 - Sorting out permissions for systems in place
 - Tech meeting 1/14/20
- Event Planning - Logistics
 - PDF
 - Miles has a proposal that we would like to show / brief the board on before we go forward with the PDF side of this on Wednesday PC call
 - Constellation
 - We need to arrange a Producer Call for last week of January
- Land Purchase - Ursula, Miles, Millie
 - Feasibility Study
 - Prioritize this to happen before the retreat
 - Link to articles and companies in region who do feasibility studies

FirePony Creative Society -- Board Meeting
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- <https://www.visiononeprojects.com.au/blog/beginners-guide-under-standing-feasibility-studies>
 - MD company that does studies -> <https://www.prospectus.com/maryland-feasibility-study/>
 - DMV Company -> <https://www.kcw-et.com/land-planning/>
 - Reach out to Arizona org to find out if they did a feasibility study
- Moving Land Fund to a separate board?
 - Org board would own the land or land account
 - Event board would handle event level issues like budgets, rangers, etc
 - Need some research
 - Contact Transformus folks for info on how they do it
 - They don't do it this way
 - Authorized to spend up to \$500 consulting a lawyer on this issue
 - Approved by 5
- Event Planning - Constellation
 - Event wrap up - Lessons learned
 - Need a written out escalation procedure Producer meeting late January/early February
 - Check out <https://www.when2meet.com/>
 - Tracking down the afterburn report
- Safety Committee
 - GOAL: Write the charter for the Safety Committee
 - Action item - Review draft
 - Membership invites needs to be determined
 - Will we have open applications?
 - Ideal member skill sets
 - LEO
 - Fire/Rescue
 - Building/construction
 - Rangers
 - Including Green/Red/Blue Dots
 - Fire Art & Safety
 - Medical/EMS
- Event Planning - PDF
 - PC Meeting 1/15/20 at 7pm
 - Ticketing
 - Need volunteers to help maintain the system and fix bugs
 - Set up testing ahead of ticketing dates

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- [Leadership Openings](#)
- Define capital purchases needed (was in new business from last mtg)
 - Radios need to look into new purchases
 - Fire equipment/ perimeter
- Last PC call happened on 12/11
 - Ticket sales dates
 - Round 1 - last week of February (09 Feb)
 - Round 2 - Second week of March (11 Mar)
 - Art Grant dates set - finalize on 1/15 PC call
 - Preliminary date of 17 January
 - Temple & Effigy would be 45 - 60 day Open call time
 - Reg Art Grants would be longer
 - Committee is considering two rounds of approvals.
 - Motion to create a separate Temple art grant
 - Motion to take 20% from ticket sales for art

- Upcoming BOD Calls
 - 2/7 at 6pm

- New Business
 -

- Anything Else?
 - yes