

**FirePony Creative Society -- Board Meeting**  
**October 20, 2019 -- 6:00 pm ET**

**Attendees:**

**Current Board members:** Karnak, Boru, Millie, Ursula, Caitlin, m4

Attendance: Caitlin, Ursula, Millie, Boru, Karnak, m4

Quorum - 4 people

**To approve:**

- **September 23, 2019: Meeting Minutes**

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**Agenda**

- Welcome and Check-ins
- Review and Vote on September 23, 2019 Minutes
  - 5 approve
- Event Planning - Constellation
  - Event wrap up - Lessons learned
    - Need to clean the carts, we got a \$20 per cart fee
    - Need a written out escalation procedure
    - BOD members and leadership engaged in an incident should write a report on that incident
    - Need a review meeting with Producers
      - Capture pros and cons
      - Schedule meeting
- Land Purchase
  - Moving Land Fund to a separate board
    - Org board would own the land or land account
    - Event board would handle event level issues like budgets, rangers, etc
    - Need some research
    - Contact Transformus folks for info on how they do it
    - Authorized to spend up to \$500 consulting a lawyer on this issue
      - Approved by 5
- Spillover items from last meeting:
  - Discuss Liability and Safety issues at burns
    - Driving at night
    - Considering some kind of safety check-in with various departments (Conclave, burnable art, gate, parking, etc.)

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- BOD needs to come up with the departments and the safety concerns
- Move this conversation to slack. One thread per department, everyone can chime in on safety concerns for that department - Thread Created!
- Social Media guidelines
  - Update
    - For all FPCS leaders - PDF coordinators, Constellation Producers, Sphere Leads, Department Leads , and BOD
    - Take a second crack at wordsmithing the action section with suggestions from this meeting - 10/2
    - Pass this onto Producers
- Committee Updates:
  - Conduct
    - Review FPCS Incident Report form
      - We should also put an automatic response on this form if not already to let them know that we have received form and they will be hearing from someone. - TO DO
    - Update websites with clearer “this will get you ejected”
      - Free range children issues
      - See Tfus page  
<https://transformus-burn.com/transformus-code-conduct/>
      - First run at writing up a list - On Slack after safety check in list is complete
    - One stalled case, 3 active cases, 2 new reports
    - Eviction process
  - Event Planning - PDF
    - Have talked to landowner. He is amenable to mowing changes. First draft of contract is pending
    - Ticketing changes
    - Splitting Events
      - Cost benefit analysis
      - Container On site? Costs agreement?
      - Quartermaster to give an accurate breakdown of what each event would cost in a split
    - Next Year’s contract
      - Multiyear?
        - Work flow adjustment, logistics improvements
        - Asset relocation and division.
        - Site improvements
      - Need to gather owner requests
        - Length of grass

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- Reach out to owner after September meeting
  - [Leadership Openings](#)
  - Meeting after TTitD - Pending
  - Schedule a meeting - post Constellation
    - Reviewing email list
- Community Art and Civic Engagement
  - MALC
    - Springtime timeline
    - Next meeting later in the year
  - Grant cycle is open until November 15th
- Finance and Governance
  - Recruiting of New Board Members - timeline - Ursula
    - Posted on Website, FB, and emailed to regional contacts
    - BOD RECRUITING 2019 Timeline (option 2 - noms still open over Constellation) - WINNER
      - Nominations Opened: Sept 16
      - Nominations Closed: Wednesday after CB Oct 23
      - Public Comment Period: Oct 23 - Nov 6 (3 weeks)
      - Interviews: Nov 7-10
      - Announced/Informed Nov XXX (i.e., ASAP after the BOD meeting)
  - Treasurer Update
    - Quickbooks hand-off is pending
    - Constellation payments
    - Need a PayPal beneficial owner
    - Transfer funds
  - Update Trello, assign tasks, label according
    - BOD members to talk about which trello items are still valid
  - From retreat: Design Corporate Seal
    - Have reached out to artist
  - Bylaw updates - Mostly paperwork. Follow-up needed
  - Mailchimp 2000 person limit
    - Working on a more cost effective way to send newsletters to our entire population
- Event Planning - Logistics
  - TO DO
    - List of conversations that need to be had
      - Cost comparison Analysis - done
      - Time Comparison Analysis
      - Work flow adjustment, logistics improvements

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- Asset relocation and division.
    - Site improvements
    - Storage
  - List of things that would need to be purchased
    - What needs to be duplicated.
    - What will be shared no matter what
  - Need clarity around storage location and access (on site vs nearby)
- Technology Committee
  - Technology meeting is coming after Constellation
  - Need a better tech offboarding for things like Slack, websites, Trello, Drive Documents.
  - We used shiftboard for the most recent MALC. We can investigate this for future burns.
- Ranger Council Update
  - Add to SOP: Ranger lead - BOD meeting pre-event
- Spring 2019 Board Retreat Follow Up
  - Collecting retreat notes - and pulling together draft of retreat report - WIP
  - Still working on 2017 board retreat report
- Upcoming BOD Calls
  - Proposed Monday November 25th - 8 PM
- New Business
  - Radios need to look into new purchases
  - Fire equipment/ perimeter
- Anything Else?