

**FirePony Creative Society -- Board Meeting**  
**September 23, 2019 -- 7:00 pm ET**

**Attendees:**

**Current Board members:** Karnak, Boru, Millie, Ursula, Caitlin, M4

Attendance: Ursula, Caitlin, Boru, M4, Karnak, Millie

Quorum - 4 people

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**Agenda**

- Welcome and Check-ins
- Review and Vote on August 12, 2019 Minutes
  - 5 approve
- Spillover items from last meeting:
  - Discuss Liability and Safety issues at burns
    - Driving at night
    - Considering some kind of safety check-in with various departments (Conclave, burnable art, gate, parking, etc.)
      - BOD needs to come up with the departments and the safety concerns
      - Move this conversation to slack. One thread per department, everyone can chime in on safety concerns for that department - Thread Created!
- Social Media guidelines - Millie
  - Update from Millie
    - For all FPCS leaders - PDF coordinators, Constellation Producers, Sphere Leads, Department Leads , and BOD
    - Updated document for review
    - Millie to take a second crack at wordsmithing the action section with suggestions from this meeting - 10/2
    - Pass this onto Producers - Caitlin
- Committee Updates:
  - Conduct
    - Review FPCS Incident Report form
      - Millie - We should also put an automatic response on this form if not already to let them know that we have received form and they will be hearing from someone. - TO DO
    - Update websites with clearer “this will get you ejected”
      - Free range children issues
      - See Tfus page

<https://transformus-burn.com/transformus-code-conduct/>

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- First run at writing up a list - On Slack after safety check in list is complete
  - Pending cases confirmed
  - Email about Restorative Justice session
- Event Planning - Constellation
  - Producer Meeting Update
    - Rangers
      - Confirm that there will be an onsite meeting of some kind
    - Volunteerism is low
    - Leadership Meet & Greet (Saturday Noon)
    - TCO - Meet & Greet (Friday Noon)
  - Art Grants
    - Process can be improved for next year. Tighter deadlines.
  - Burn ban
    - We don't burn with a ban in place
    - We need a backup plan in case we don't burn (aka Plan no-B)
- Event Planning - PDF
  - Next Year's contract
    - Multiyear?
      - Work flow adjustment, logistics improvements
      - Asset relocation and division.
      - Site improvements
    - Need to gather owner requests
      - Length of grass
    - Reach out to owner after September meeting
    - Meeting after TTitD with Ursula, Boru, Karnak, and City Planning - Pending
    - Boru to schedule a meeting - post Constellation
    - Art Grants discussion - Next Meeting
    - Sound/Conclave - Next Meeting
- Community Art and Civic Engagement
  - One CACE art grant for review - denied
  - MALC
    - Discussions with Patty, Jen, Millie, Philly crew
    - Springtime timeline
    - Next meeting later in the year
- Finance and Governance
  - Recruiting of New Board Members - timeline - Ursula
    - Posted on Website, FB, and emailed to regional contacts

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- Txt for recruiting, newsletters, etc
- BOD RECRUITING 2019 Timeline (option 2 - noms still open over Constellation) - WINNER
  - Nominations Opened: Sept 16
  - Nominations Closed: Wednesday after CB Oct 16
  - Public Comment Period: Oct 16 - Nov 6 (3 weeks)
  - Interviews: Nov 7-10 (BOD meeting Tuesday Oct 22 - currently unscheduled)
  - Announced/Informed Nov XXX (i.e., ASAP after the BOD meeting)
- Treasurer Update
  - Quickbooks hand-off is pending
  - Constellation payments going well
  - Need a PayPal beneficial owner
  - Transfer funds
- Update Trello, assign tasks, label according
  - BOD members to talk about which trello items are still valid
- From retreat: Design Corporate Seal
  - Have reached out to artist
- Bylaw updates - Mostly paperwork. Follow-up
- Planning a Firepony newsletter - Monday 9/30
  - Board changes
  - Board recruiting
  - Conduct committee
- Mailchimp 2000 person limit
- Event Planning - Logistics
  - TO DO
    - List of conversations that need to be had
      - Cost comparison Analysis - done
      - Time Comparison Analysis
      - Work flow adjustment, logistics improvements
      - Asset relocation and division.
      - Site improvements
      - Storage
    - List of things that would need to be purchased
      - What needs to be duplicated.
      - What will be shared no matter what
    - Need clarity around storage location and access (on site vs nearby)
    - Will have something in writing by next BOD meeting
- Land Purchase
  - Nothing to report

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- Technology Committee
  - Technology meeting is coming after Constellation
  - Need a better tech offboarding for things like Slack, websites, Trello, Drive Documents.
  - We used shiftboard for the most recent MALC. We can investigate this for future burns.
  
- Ranger Council Update
  - Ranger Leads recruited
  - Gandhi is on the Board Advisory Committee and on the Ranger Council
    - Boru to talk to Gandhi about Constellation concerns
  - the Board can assign an additional liaison, if necessary
  
- Spring 2019 Board Retreat Follow Up
  - Collecting retreat notes - and pulling together draft of retreat report - URSULA - WIP
  - Patty/Ursula still working on 2017 board retreat report
  
- Upcoming BOD Calls
  - Proposed Monday October 20th - 6pm (sunday after constellation)
  - Proposed Monday November 25th - 8 PM
  
- Anything Else?