

FirePony Creative Society -- Board Meeting
August 12, 2019 -- 7:00 pm ET

Attendees:

Current Board members: Karnak, Boru, Millie, Ursula, Caitlin, M4

Attendance: Ursula, Caitlin, Boru, M4, Karnak

Quorum - 4 people

Agenda

- Welcome and Check-ins
- Review and Vote on July 22, 2019 Minutes
 - 4 approve
 - Posted to firepony.org
- Spillover items from last meeting:
 - Talk about Gate issues (Next meeting)
 - What to do when tickets aren't transferred
 - This is an established process. They can be transferred at the gate.
 - If the ticket hasn't be transferred to the person at gate we can look up the ticketholder and asked them to transfer
 - What to do when someone won't sign a waiver
 - They don't come in.
 - How to stress to security that people can't come in when gate is closed
 - Maybe add something to the contract with instructions for security?
 - Discuss Liability and Safety issues at burns
 - Driving at night
 - Considering some kind of safety check-in with various departments (Conclave, burnable art, gate, parking, etc.)
 - BOD needs to come up with the departments and the safety concerns
 - Move this conversation to slack. One thread per department, everyone can chime in on safety concerns for that department
- Social Media guidelines - Millie
 - Update from Millie
 - For all FPCS leaders - PDF coordinators, Constellation Producers, Sphere Leads, Department Leads , and BOD
 - Take a crack at wordsmithing the action section with suggestions from this meeting
 - Pass this onto Producers
- Committee Updates:

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- Conduct
 - Review FPCS Incident Report form
 - Millie - We should also put an automatic response on this form if not already to let them know that we have received form and they will be hearing from someone. - TO DO
 - Discussion re. policy of “always” talking with accused before decision.
 - Conduct team will work on updated language to address that exceptions will be made.
 - Edits approved. Will update the website with clarifications - DONE
 - Update websites with clearer “this will get you ejected”
 - Free range children issues
 - See Tfus page
 - <https://transformus-burn.com/transformus-code-conduct/>
 - First run at writing up a list - On Slack
 - Follow up on participant email
 - Pending website update

- Event Planning - Constellation
 - Payment due to landowner
 - Inprogress by m4
 - Tickets update
 - First round sold out
 - Second round did not sell out (34 remaining)
 - Reserve ticket round started 8/9
 - Producer Meeting Update
 - Art Grants

- Event Planning - PDF
 - Next Year’s contract
 - Multiyear?
 - Work flow adjustment, logistics improvements
 - Asset relocation and division.
 - Site improvements
 - Need to gather owner requests - Boru + Karnak
 - Length of grass (Miles)
 - Reach out to owner after August meeting
 - Meeting after TTitD with Ursula, Boru, Karnak, and City Planning
 - Afterburn Reports follow up
 - Review by August 2 - All BOD
 - Using artist’s real names?
 - We used burner names wherever they were provided

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- Talk to Patty/Comms about changes to the Firepony website
 - Need a section for PDF afterburn reports
- Community Art and Civic Engagement
 - One CACE art grant for review
 - MALC?
- Finance and Governance
 - Recruiting of New Board Members - timeline
 - Follow the same timeline as last year
 - Nominations are in before Constellation - all BOD
 - Interviews are after Constellation - all BOD
 - Make sure we leave sufficient time for community comment
 - Txt for recruiting, newsletters, etc
 - BOD RECRUITING 2019 Timeline (option 2 - noms still open over Constellation) - WINNER
 - Nominations Opened: Sept 16
 - Nominations Closed: Wednesday after CB Oct 16
 - Public Comment Period: Oct 16 - Nov 6 (3 weeks)
 - Interviews: Nov 7-10 (BOD meeting Tuesday Oct 22 - currently unscheduled)
 - Announced/Informed Nov XXX (i.e., ASAP after the BOD meeting)
 - Treasurer Update
 - Quickbooks hand-off is pending
 - Update Trello, assign tasks, label according
 - BOD members to talk to M4 about which trello items are still valid
 - From retreat: Design Corporate Seal
 - Have reached out to artist
 - Bylaw updates - Mostly paperwork. Follow-up with Monster
- Event Planning - Logistics - Karnak
 - TO DO
 - List of conversations that need to be had
 - Cost comparison Analysis
 - Time Comparison Analysis
 - Work flow adjustment, logistics improvements
 - Asset relocation and division.
 - Site improvements
 - Storage
 - List of things that would need to be purchased - Karnak
 - What needs to be duplicated.
 - What will be shared no matter what

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- Need clarity around storage location and access (on site vs nearby)
 - Will have something in writing by next BOD meeting
- Land Purchase - Boru & Gandhi
 - Nothing to report
- Communications
 - Get clarity on comms channels (owners, newsletters, websites)
 - Who can update Websites
 - Who sends Mailchimp Newsletters
- Technology Committee - M4
 - Technology meeting is coming
 - Need a better tech offboarding for things like Slack, websites, Trello, Drive Documents.
- Ranger Council Update
 - Ranger Leads recruited (Sauerkraut, Jayzilla and maybe PottyMouth)
 - Gandhi is on the Board Advisory Committee and on the Ranger Council
 - the Board can assign an additional liaison, if necessary
- Spring 2019 Board Retreat Follow Up
 - Collecting retreat notes - and pulling together draft of retreat report - WIP
 - still working on 2017 board retreat report
- Upcoming BOD Calls
 - Monday, September 23 - 8pm ET
 - Proposed Monday OCT 21 - 7pm (monday after constellation)
 - Proposed Monday November 18th - 8 PM
- Anything Else?