

FirePony Creative Society -- Board Meeting
May 9, 2019 -- 8:00 pm ET

Attendees:

Current Board members: Gandhi, Karnak, Boru, Millie, Ursula, Caitlin, M4

Attendance: Boru, Millie, Ursula, Caitlin, M4, Karnak

At AfrikaBurn: Gandhi

Quorum - 4 people

To approve:

- **April 16, 2019: Meeting Minutes**

Agenda

- Welcome and Check-ins
- Review and Vote on April 16, 2019 Minutes
 - Approve: 5
- Spring 2019 Board Retreat Follow Up
 - Collecting retreat notes - and pulling together draft of retreat report - WIP
 - Working on 2017 board retreat report
 - Social Media guidelines
 - Update
 - Need to determine what if any action on these. Suggestion: Warning, followed by removal from role and any given permissions, privileges, access, and/or responsibilities. Pending Board, Planning Committee, or Event Production Team approval, of course.
 - Agree that we will want to share but are we calling this a policy or guidelines? I think the answer to this may make a difference on what the actions are?
 - Who enforces that?
 - For PDF positions those actions would be taken by PC coord/committee
 - For Constellation those actions would be taken by producers
 - Escalation path to the BOD or Conduct
 - take a crack at wordsmithing the action section
 - Goal to get this out in a week (5/16)
 - Update Trello, assign tasks, label according
 - In progress
 - Documenting Trello workflows
 - Goal to finish in the next week or two

FirePony Creative Society -- Board Meeting
May 9, 2019 -- 8:00 pm ET

- Committee Updates:
 - Finance and Governance
 - Treasurer Update
 - Onboarding m4 - WIP
 - Paying bills and paying vendors / artists for PDF
 - Where are we with the Borg re. Regional status
 - Process: (To do: get updated process)
 - Questionnaire completed by an RC
 - Event use agreement: formal contract with the Org
 - Update - This process is currently in Trello and can be done by any RC in our region. It has just been easy for one of the BOD members who is also a RC to do it. The agreement also has to be signed by an RC
 - From retreat: Design Corporate Seal
 - to send legal requirement to BOD over Slack
 - Bylaw updates - Mostly paperwork. Follow-up after Afrikaburn.
 - Transfer of Power procession Check in
 - President
 - Going smoothly
 - Treasurer
 - No issues from m4
 - Secretary
 - No transfer of power. Going well
 - Event Planning - PDF
 - Work weekend
 - THIS Saturday (5/11/19)
 - From retreat: Review PC Committee Rulebook - ALL TEAM
 - Considering whether to make it high level guidebook for PC vs details for individual departments / coordinators.
 - How many tickets have we sold?
 - 787 So far, will sell about 30-40 reserve tickets (so far)
 - 6 for Pony
 - 5 for Temple
 - Up to 42 for the remaining 21 artists
 - 18 +1 from the Coords list.
 - Have we made sure that reserves won't raise us above 830?
 - Yes
 - Mayor for PDF
 - Ursula will be mayor and answer pending email
 - Event Planning - Constellation
 - Planning Update, Sphere lead:
 - Ops: Peter and Monster
 - CATS: TBD

FirePony Creative Society -- Board Meeting
May 9, 2019 -- 8:00 pm ET

- Safety: Zahmer?
 - Comms: Patty - to hand over if possible, not on board, so could continue - check leadership response form for input
 - Finance: Ursula / M4
 - will submit for official status once contract is signed. - update
 - update - Do we have completed contract? (YES) Will do as soon as we do. It should be quicker now that we have information posted and have it signed for PDF.
 - Early concerns about lack of workflow and communication.
 - Have had two meetings since the last BOD meeting
 - More action in Trello
- Community Art and Civic Engagement
 - Everything is up on the FPCS site
 - Nothing needed right now
- Land Purchase
 - To do: review retreat notes on next steps re. bringing in consultant.
 - Lower priority than PDF at the moment. Will revisit
- Communications
 - Nothing to report
- Technology
 - Meeting still planned for after PDF.
 - Need to discuss access policies.
 - We need a usage agreement for org email addresses - m4
- Conduct
 - Review FPCS Incident Report form
 - We should also put an automatic response on this form if not already to let them know that we have received form and they will be hearing from someone.
 - Discussion re. policy of “always” talking with accused before decision.
- Ranger Council Update
 - None
- Upcoming BOD Calls
 - Sunday, June 2 - 7pm ET
 - Monday, July 22 - 8pm ET
- Anything Else?
 - Gandhi plans - TBD