

PDF BOD Agenda

January 8, 2018

8 pm EST

Attendees: Gandhi, Millie, Ursula, Boru, Patty, Karnak

Current Board members: Patty, Gandhi, Karnak, Boru, Millie, Ursula

Quorum - 4 people

Begin - 8pm EST

Agenda:

General Board

- Check-ins
- Review and Approve December 11, 2017 Minutes
 - To do - Post all outstanding minutes
 - Vote to approve December minutes: Yes 5-0, 1 abstain
- PDF-SP18 - Board oversight of safety teams / liability - Update needed
 - Idea of Safety Sphere Lead leading a team of Safety Team Leads, who were approved by the BOD.
 - SP18 has some coordinators in place. Can use SP18 to roll them into an official Safety Sphere for the event.
 - A process is not yet in place to select lead for Safety Sphere
 - Need for discussion and warning to existing coordinators(s) where needed ahead of SP18 event.
 - Needed:
 - Description of roles and responsibilities for Safety Sphere lead
 - Gandhi will do.
 - Lead to connect with existing Safety team coordinators and identify gaps.
 - Help to recruit volunteers
- Conduct Team updates
 - Millie submitted draft of Conduct Team docs based on Firefly.
 - Currently have one outstanding conversation to have. Millie needs a partner for that. Proposed asking JR?
 - To do: Review and approve documents:
 - To vote on at next BOD meeting.
 - Process does not have to be approved to address existing complaint.
- Mid-Atlantic Leadership Conference
 - Date update:

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- Ramblewood changed dates on ALPHA, now overlapping original April 27-29 dates, so MALC is going to try to accommodate and possibly push to weekend before.
 - New save the date: April 20-22
 - Location: Finalizing contract with Creative Labs
 - Fantastic creative space
 - Initial call sent out for planning team coordinators. Need to confirm date change and start planning meetings.
- Land Options for Spring 2018 Playa del Fuego
 - Boy Scout Camp - MD location - no longer an option.
 - Pottsville, PA location - waiting on initial contract draft from landlord's lawyers.
 - Fort Royale - Patty still waiting on a returned call from Dave.
- Constellation - Draft contract for Constellation 2018 - To review
 - Check with Monster
- Website update: playadelfuego.org
 - Currently scrubbing the site.
 - Request: share the storyboard for the the new playadelfuego.org site.
- FPCS Launch
 - Updates, timeline, website, logo
 - Website: Ember will do website.
 - Hosting: Ember recommends Dreamhost
 - Proposal: Move all sites to Dreamhost?
 - Vote: 6-0
 - To do: Patty will work with Ben to move ownership and location into single place.
 - Color options:
 - Announcement to community.
 - Update: Social media and newsletters announcement save the dates sent out Jan 12th.
 - Content for pages.
 - Working out of Trello
 - URL: firepony.org
 - Social media sites - not yet in IP consolidation doc. Has anyone started these?
 - Technology needs
 - IP doc
- Logo Competitions:
 - Vote to offer 2 tix as below: 6-0 in favor.
 - Playa del Fuego

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- 2 tix to Spring 18 event.
- FirePony Creative Society
 - 2 tix to the FPCS event of their choice in 2018.
- Ideas for competition - Patty will draft language around the logo competition.
 - Need requirements for a logo submission.
 - Need ways to collect submissions.
 - Need someone to manage the competition.
 - Need submission language / contract to confirm ownership of logo.
 - In Texas, all submissions become property of the organization, and designs get used for other media around the event.
- Mid-Atlantic SafetySide Training
 - Potential location at Boy Scout Camp - We're no longer interested in this option
 - Option to do alongside MALC
 - Possibly Thursday, April 19th?
 - BRC Ranger Training is a full day, a little less if you've done the training recently. Requires a certified BRC Ranger Trainer to work with us.
 - First Aid Training?
 - 3-4 hours?
 - Possibly doing Sunday after MALC?
 - Recruit leads for event. Recommendations?
 - CPR / First Aid - Erika?
 - Ranger - Possible BRC, Ghandi is reaching out to Trainer Cadre
 - Important to make sure that the people who want to do it are available and ask for preferences.
 - Idea: Sponsor travel for an official BRC Ranger Trainer if needed - will discuss later when have more info.
- BOD Member Updates
 - Should we try to have new BOD members in place by Spring 2018 event?
 - Want to make sure we have additional members in place as members rotate off as terms come to an end.
 - Don't feel the need to rush members in by Spring event.
 - We have a great Advisory Team
 - Readdress in April 2018.
 - Current BOD attendees at SP18 event:
 - If Memorial Day weekend, Patty cannot attend (family wedding conflict)
 - Gandhi - Maybe
 - Ursula - Yes
 - Millie - Yes

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- Karnak - Yes
 - Boru - Yes
- Advisory Team updates
 - Members: Lizard, Ben, Monster, Dave Diller, (Damian - to confirm)
 - Proposed members: Branden Hall - Yes, ask him.
 - Names to go on the FPCS website.
- Finances 2017 -
 - Patty Recommendation - I propose that we table this for this meeting and we'll send an update and recommendations out after Friday's BOD Governance and Finance Committee Meeting - YES
 - 1099s going out
 - Ursula is confirming process with Caryn
 - Annual report - financial summary from 2017 events
 - Deadline?
 - Admin expenses out of CB17 events
 - Where to direct remaining funds.
 - Art grants for CB18?
 - Community art grants?
 - Civic art grants?
- Constellation Wrap-up and 2018 Planning
 - Production Manual (Patty)
 - Outline of Production Manual - Will work with new Producers on this.
 - CB18 Recruitment / Re-up of Team Leads and Event Producers
 - Event Producer Application (Millie)
 - **To do: Review below document by 8pm Friday, Jan 12th.**
 - Pegasus Land
 - Sent in W9 and exemption forms
 - Goal to finalize contract for 2018 ASAP to lock down land in case of purchase.
- Upcoming PC calls - BOD members must attend to transfer host status and enable Zoom recording.
 - Saturday, January 13, 12:00 noon
 - Tuesday, January 30, 7:30 p.m.
 - Saturday, February 10, 12:00 noon
 - Tuesday, February 27, 7:30 p.m.
 - Saturday, March 10, 12:00 noon
 - Tuesday, March 27, 7:30 p.m.
- Upcoming BOD Calls

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- 22 Jan 8PM
- 20 Feb 8PM