

PDF BOD Agenda

October 15, 2017

8 pm EST

Attendees: Ursula, Patty, Millie, Gandhi, Karnak, Monster, Bryan, (Lizard joined 9:20pm)

Current Board members: Patty, Gandhi, Lizard, Monster, Karnak, Boru, Millie, Ursula

Quorum - 5 people

Begin - 8pm EST

Agenda:

General Board

- Check-ins
- Catharsis - Borrow PDF's equipment?
 - AED - Written contract to ensure replacement if something happens to it.
 - Radios - No
 - Lamp spires - Yes
- Review and Approve September 12, 2017 Minutes
 - September 12th minutes approved? - Yes.
- Upcoming Meetings and Events:
 - Constellation Debrief - Monday, October 23rd, 7:30pm EST
 - To do: Agenda (Monster)
 - To do: Invite PDF coordinators - send Zoom info - Patty will invite
 - Board Calls:
 - Monday, November 27th - bump up earlier? - Nov 20th
 - Monday, December 25th - bump up earlier? - Dec 11th
 - Additional calls needed for updates on SP18 PDF land?
 - PC Call:
 - Sunday, November 12th, 12pm EST
 - Saturday, December 9th, 12pm EST
 - Catharsis - Friday, November 10th - Sunday, November 12th
 - Mid-Atlantic Leadership Conference: April 6-7
- **Short-term Priorities (by year-end 2017)**
 - CB17 Wrap-up, Debrief with Coordinators and report-out
 - Art Grants - Photo collection and final grant payments (Millie / Patty)
 - Reimbursements (Ursula / Patty)
 - Afterburn Reports
 - Storage unit trip (Karnak)
 - Final Report / Production Manual (Patty / Monster)

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- Budget process, reimbursement process
- Financials
- Outline of event structure
- 2017 coordinators and team leads
- Art Grants and info
- Theme camps
- Event stats
- SOPs
- CB17 Decision for 2018 schedule - Bryan joined
 - Consideration: Synthesis will be October 19-21 or 28-30
 - Summer conflicts:
 - Wickerman, LOF, Transformus
 - Fall conflicts:
 - Mosaic?
 - May depend on how land rental search for SP18 PDF
 - Decision: Keep it Columbus Day 2018
- CB18 Recruitment / Re-up of Team Leads and Event Producers
 - Sphere leads talking with coordinators
 - Think about recruiting sphere leads as well (possibly can recruit some from coords) and event producers
 - NEED CO-COORDS!
 - Leadership Recruitment Form - customize / update
 - Discussion during next week's debrief
- Pegasus Land Option and RFP to recruit Partners
 - Decision needed: To engage at all in search for partners?
 - If so, to do items / discussion needed:
 - RFP research
 - Partner requirements and expectations
 - PDF, Inc. levels of engagement (action, financial, etc.)
 - Due diligence of Pegasus
 - Industry / area research of Elkins
 - Timeline
 - Could sign something like a 99 year lease with new landowners or even Mark?
 - To do first: Develop proposal to bring to Mark and Bonnie and determine whether they're interested. - Monster will draft proposal for BOD review
 - Lizard joined - 9:20pm

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- PDF-SP18 - Land Decision and Contract
 - Ursula's presentation (includes recommendations)
 - Report-out from Pottsville site visit
 - Recommendations
 - Discussion - possible option for SP18 yet?
 - Challenges of primitive land
 - Next steps - confirm coordinators willing to work with primitive property, schedule a second site visit if positive.
 - Ursula and land team will continue search.
- PDF-SP18 - Coordinator Changes
 - Conduct complaints - outstanding issues
 - Channel 1 Safety team
 - Other concerns
 - FirePony Ranger Team Idea - Gandhi
 - Mid-atlantic Ranger Team to staff both PDF and Constellation
 - Boru - Late
 - Much to this idea set has been on my mind and WANT to do it
 - Gandhi and Borul can talk offcom
 - Plenty of crossover
 - Some aspects are location specific, but does not affect 'Rangering' overall so it's not an issue.
Widening that range could affect the pool of people we can get for training, not Virtual training will not be an issue.
- Board Recruitment
 - Existing board member expected schedules
 - Policy of attendance requirements decided January 2014 BOD meeting:
<http://playadelfuego.org/sites/default/files/Draft%20Jan%2026%20BOD%20Minutes%20-%20Google%20Docs.pdf>
 - Proposed Timeline:
 - Open nominations: Wednesday, October 25 - DONE
 - Close nominations: Wednesday, November 13
 - Open public comments: Thursday, November 14
 - Close public comments: Tuesday, November 28
 - Interviews: November 29 - December 17
 - Vote: week of December 18th
 - Announce before end of the year
- Launch FirePony Creative Society
 - Team: Patty, Bryan, Millie, Ursula

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- Determine FPCS Launch team
- Timeline
 - Website Designer for FPCS
 - To do: Tech and Comms team will lead effort to recruit designers and website limits / contracts.
 - Proposed timeline: November 15th for website content completion, proposed website launch, Thanksgiving week
- Financial Management - FSA Strategy
- 2017 Annual Report
- Retreat Summary Report (DRAFT) - No movement on this yet - Patty
- Board Committees
 - Membership
 - Lizard is interested in joining the Advisory team - Patty and Lizard will talk in the coming weeks about how to be involved.
- PDF Board Committee Updates:
 - Event Management: Spring PDF : Ursula
 - Proposed event planning changes in PC
 - <http://playadelfuego.org/pony/viewtopic.php?f=5&t=4313>
 - Website and tech
 - Outstanding to-do: Karnak will schedule meeting with Hatter to learn edit options. Need login info for the website.
 - Proposal: playadelfuego.org forwards to FPCS website
 - Pros
 - Cons
 - Proposal: New URL for the event, Playa del Fuego.
 - Needed: Communications team for event PDF
 - Communication and Technology : Gandhi
 - Proposal: Technology to separate from Communications and Technology?
 - If so, new team members of Comms Committee
 - Consolidate expenses
 - Community Art Grants and Civic Responsibility : Millie
 - Event Management: Fall 2017 : Monster
 - Land Purchase / Land Search : Monster
 - Land assessment google doc:
https://docs.google.com/forms/d/1YL9StBhePfl2Xz-IAYEx2eWxO_nEf6xfPKqVzWJDQpc/edit
 - [Land Search Documents](#) ... collated all known work product to date

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- To do: Update Google Drive docs for access by Land Search Team
- <https://readingoutdoors.com/tract-parking-entry-maps>
- BUY ME THIS FOR READING
 - <https://www.firetruckmall.com/AvailableTruck/06036/2012-Kubota-4-x-4-Hydra-Unit?price=0-100000&year=1950-2017&chassis=Both&brand=All&pumpsized=0-500&tanksize=0-250&category=Brush-Trucks-Quick-Attacks-Minis&warranty=All®ion=All:USA%20-%20Northeast:USA%20-%20South&mileage=Any%20Mileage>
 -
 - Governance and Finance : Patty
 - Meeting with FSA overview - To do: Ursula and Patty to submit written summary and share with BOD.
 - Team will oversee Board recruitment
 - Consent (Rename, Conduct Committee) : Monster / Millie
 - Hand-off update and next steps?
- Who to facilitate next BOD Meeting? - Bryan and Patty will put together agenda
 - Bryan to try new agenda technique of including comments