

PDF BOD
Meeting Agenda
August 22, 2016

Attendance: Toohey, Batnips, Patty, Ben, Damian, O Man, Dave, Gandhi, Monster

Not in attendance: Lizard

** Note - Mother is invited to join us today at 8:30pm.

Proposed Agenda:

- Approve minutes from July 26 - Approved
 - O Man will test out Dave's instructions to upload
- Discussion with Mother (did not join call)
 - Introduction of new BOD members
 - Road Status
 - Wood beams will definitely not be there.
 - Will impact location of portajohns
 - Batnips thinks gravel will really be the best plan. Low elevation and close to the water table means it's basically a swamp, it's not surprising that contractors don't want to come out to give estimates.
 - Dumpster Status
 - Will they/won't they?
 - How we handle public release of official information
 - **Motion:** No public dumpsters, will work with Vets for any emergency MOOP. - **Motion PASSED**
 - Expectations around Exodus
 - Consolidation of wood
 - Who is really in charge of Exodus, final say on site? May be new logistics team?
 - MOOP sweep, checking things off with the Vets. Actual check-list?
 - Container truck on site?
 - Other topics?
- Storage Unit Proposals
 - Which state can it be stored in? Ramifications for storing in MD? Monster will explore how it impacts taxes, what counts as capital purchases.
 - What to expect for Fall 2016 event?
 - Yeti is current shedmaster but his hands are full

- Still waiting on an inventory list
- Potentially new position - logistics dept (radios, inventory) - maybe combined w/ purchasing?
- Lessons learned from other organizations - ex. DC container (shelving in container). Buy shelving? Design? Also need popup/raincover for loading area
 - Container is 3 times size of shed
 - What about temp control issues
 - May want small climate controlled unit
- Team storage: Monster, Delano, Patty, Toohey
 - Delano will put together job description
- BOD survey
 - Toohey has the form to collect the questions, will send out to be live during PDF to collect top 5 questions
- Annual BOD Contract Proposal
 - Did not happen this month. Patty will send out this month.
- MASH email about supply bag going missing
 - Opportunity for improved inventory control
- Law Enforcement and Consent Policy
 - Discussion of written policy on this.
 - How to deal w/ protective orders?
 - Perhaps look at what Transformus is doing?
 - Eviction Policy followup from June (Patty)
 - Will have update from Animal this coming weekend
- Any questions about Past Minutes / Documents?
 - Shared PDF BOD Google Doc folder (Patty - 8/22), will need to redo the sharing once google apps are approved.
 - Dropbox as tool to share non-google drive docs?
 - Not needed this time.
- BOD Tools
 - Slack/Trello
 - TeamSpeak server (Delano)
 - Voice chatroom
 - Google apps
- Land Proposal
 - Latest version - Damian will dig up and share
 - https://docs.google.com/document/d/1wdJAvOJrr7VeqfJ4za_bdlUXNx5o1XDg-wtwafKeHPI/edit?usp=sharing

- Review BOD roles / responsibilities from July meeting (#1)
 - Secretary - needed to start soon
 - O Man
 - Toohey as Under-Secretary
 - Treasurer - need to identify soon to begin training
 - Batnips
 - XERO
 - Inventory / Reimbursements
 - Accountant / CPA
 - Key roles / responsibilities we need filled on the PDF BOD.
 - Department Liaisons
 - Someone to pay attention and interested in keeping an eye on things with them.
 - BOD email/ responding
 - Attend PC calls
 - Leadership for Land Search
 - Leadership for Communications
 - BPE, WWW, FB, Website, etc.
 - Leadership for Website / Tech
 - Liaison to Larger Burning World
 - Operating Docs for the BOD
 - Retreat Planning
 - On-Site BOD evictions at the Event
 - Building and Managing Advisory Board
 - Governance and BOD recruitment Team
- Waiver and Gate ID Follow-up from June (Damian)
 - Late getting to this, but I e-mailed Martie today (8/22)
 - Waiver update: Need to include info removing Burning Man
 - monster will review
- Afterburn Reports and Project Summary to send to Burning Man
 - Toohey will collect, condense, and collate
 - Tied to Department reserve tickets, departments will not get reserve tickets for the following burn if After Burn reports are not turned in.
- Art Grant Committee Update
 - 13 of 14 applications approved for a total of \$6650.86
 - Applications low for this event.
 - Does not include the Pony.
- Fire Safety/Burning Art
 - Devin not on the call, did not have Burning Art rep this round on the call
 - Jill Nancy acting as rep

- No direct input from Rev so far
- Plans to build up Burning Art team?
 - O Man Burning Art liaison
- Coordinator's Guide Follow-up from June (Damian)
 - Late Getting to this but I e-mailed Owsla today (8/22)
 - Google form, outlining before, during, after event responsibilities
 - Two respondents to the form
 - Erica from WWW and St Greg from Art Grants
 - Martie forwarded me her SOP for Gate in lieu of filling out the form
 - Jen from Sanctuary inspired the form, because she was looking for SOP when she took over the department
 - Damian may want to hand this off, or tag-team it with someone that can be on the art grant calls to sell the idea in person.
 - Toohey will pick this up.
 - Tie reports to reserve tickets
 - This is also possibly part of a larger issue that i'm not 100% sure where we house organizational documents. The website?
 - They're public docs, or link to a public Google Doc folder.
- Website followup from June (Ben)
 - To answer next month.
- Afterburn Survey
 - Firefly does one
 - PORTalBurn adopted theirs with some tweaks starting this year
 - Would be worth our while to consider doing one once a year for community input
 - Or tasking to someone on the PC
 - To be talked about next month. Damian will forward PORTaBurn version for review. (maybe in conjunction w/ town hall?)
- Erica from WWW asked if we had any updates to the GUD for Fall PDF 2016
 - Changes needed a week from today (8/22)
- BOD Mayor for Fall 2016 - Toohey

To-Do:

- Add BOD Meet&Greet to WWW
- Patty to find email about restraining order request from future participant

- Confirm changes to GUD - send to Erica

Next meeting: Monday, September 26, 8pm EST